

www.SouthSideSpaces.com

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## ACH RECURRING PAYMENT Authorization Form

Schedule your payment to be automatically deducted from your checking or savings account. Just complete and sign this form to get started!

Recurring payments will make paying rent easier:

- It's convenient – saving you time and postage
- Your payment will always be on time, eliminating late charges for successful transactions

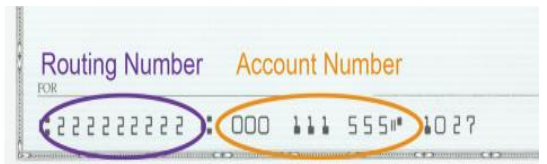
Here's how recurring payments work: You authorize regularly scheduled charges to your checking or savings account. You will be charged the amount indicated below each billing period. The charge will appear on your bank statement as "ACH DEBIT RENT". You agree that no prior notification will be provided unless the amount changes, in which case you will receive notice from us at least five days prior to the payment being collected.

To sign up for recurring rent payments, please complete the information below:

I, \_\_\_\_\_, authorize **South Side Spaces, LLC** to charge my bank account indicated below on the first of each month for payment of my rent in the amount of \$\_\_\_\_\_.

Billing Address \_\_\_\_\_ Phone Number \_\_\_\_\_  
City, State, Zip \_\_\_\_\_ Email Address \_\_\_\_\_

Account Type       Checking       Savings  
Personal / Business       Personal       Business / Corporate  
Name on Account \_\_\_\_\_  
Bank Name \_\_\_\_\_  
Account Number \_\_\_\_\_  
Routing Number \_\_\_\_\_  
Bank City, State \_\_\_\_\_



Signature \_\_\_\_\_ Date \_\_\_\_\_

I understand that this authorization will remain in effect until I cancel it in writing, and I agree to notify South Side Spaces in writing of any changes in my account information or termination of this authorization at least 15 days prior to the next billing date. If the above noted periodic payment dates fall on a weekend or holiday, I understand that the payment may be executed on the next business day. I understand that because this is an electronic transaction, these funds may be withdrawn from my account as soon as the above noted periodic transaction dates. In the case of an ACH Transaction being rejected for Non-Sufficient Funds (NSF), I understand that South Side Spaces may at its discretion attempt to process the charge again within 30 days, and agree to an additional **\$39.00** charge for each attempt returned NSF which will be initiated as a separate transaction from the authorized recurring payment. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law. I agree not to dispute this recurring billing with my bank so long as the transactions correspond to the terms indicated in this authorization form.